

**WARSAW UNIVERSITY OF TECHNOLOGY**

**Regulation No. 298/2022**  
**of the Rector of the Warsaw University of Technology**  
of 18 November 2022

**amending Regulation No. 171/2020 of the WUT Rector on the launch of the Best Paper programme as part of the implementation of the “Excellence Initiative – Research University” project at the Warsaw University of Technology**

Pursuant to Article 23 section 1, under Article 389 sections 1 and 2 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2022 item 574, as amended) and under Agreement No. 04/IDUB/2019/94 of 30 December 2019 concluded between the State Treasury represented by the Minister of Science and Higher Education and the Warsaw University of Technology it is resolved as follows:

§ 1

Appendix to Regulation No. 171/2020 of the Rector of the Warsaw University of Technology of 31 July 2020 on the launch of the Best Paper programme as part of the implementation of the “Excellence Initiative – Research University” project at the Warsaw University of Technology shall be replaced by Appendix to this Regulation.

§ 2

This Regulation enters into force upon signing.

RECTOR

Professor Krzysztof Zaremba, PhD, DSc

**Regulations for the Best Paper programme implemented at the Warsaw University of Technology within the “Excellence Initiative – Research University” project at the Warsaw University of Technology**

1. A competition for best scientific papers published in a given year by authors affiliated with the Warsaw University of Technology is launched as part of the Best Paper programme within the “Excellence Initiative – Research University” project (IDUB).
2. The Rector shall announce subsequent editions of the competition mentioned in item 1.
3. The programme is addressed to employees and doctoral students at the Warsaw University of Technology whose scientific achievements are included in the evaluation of the scientific activity of the University.
4. The authors of the awarded paper shall be granted an award of PLN 15,000 to be divided. The percentage of the author’s participation in the award shall be defined based on the declared value in the submitted application (minimum participation of 10%).
5. Laureates of the Rector’s Award who included the paper in the application for this award may participate in the Best Paper competition. The maximum amount awarded to the aforementioned author shall be granted in accordance with the participation declared in the submitted application (minimum participation amounts to 10%); however, this amount may not exceed PLN 5,000.
6. The award may be granted to persons mentioned in item 2, employed, or studying at WUT on 31 December in the year preceding the year of submitting the application for an award.
7. The closing date for applications in subsequent editions of the competition shall be 10 November every year and shall include papers published in the year preceding the year of application. In exceptional cases, the Regulation on the announcement of the competition edition may specify a different closing date for applications.
8. Proposals may include the following papers:
  - 1) Papers published in journals with 200 points from the current MEiN list (lists of journals are available on the website of the IDUB project)
  - 2) Papers whose authors have authorised the Warsaw University of Technology to include them in the evaluation declaration as defined in Article 265 section 13 of the Act
  - 3) Papers in the repository of the Warsaw University of Technology – Base of Knowledge
9. The condition to make an application is the publication of the paper with the Warsaw University of Technology affiliation and the submission of a form constituting an Appendix to this Regulation.
10. The evaluation shall be based on the following criteria:
  - 1) Bibliometric position of the journal

- 2) Participation of authors affiliated with the Warsaw University of Technology
  - 3) Affiliation of the corresponding author (preferably: the Warsaw University of Technology)
  - 4) The significance of the Warsaw University of Technology team's contribution to the preparation of the paper
11. Applications shall be evaluated by the Committee for Publications appointed by the WUT Rector, hereinafter referred to as the "Committee."
  12. The decision on granting awards shall be taken by the Head of IDUB based on the Committee's opinion.
  13. All unregulated and contentious matters shall be settled by Vice-Rector for Research.
  14. Information on the programme and an application form are available on the IDUB project website ([www.badawcza.pw.edu.pl](http://www.badawcza.pw.edu.pl)).

**Application form for the Best Paper programme**

1. Applicant:

Name and surname:

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Organisational unit:

.....

E-mail address:

.....

2. Co-authors' team from the Warsaw University of Technology nominated for the award:

| No. | Name and surname | ORCID | Position, WUT organisational unit | % of participation in the award | Signature |
|-----|------------------|-------|-----------------------------------|---------------------------------|-----------|
| 1.  |                  |       |                                   |                                 |           |
| 2.  |                  |       |                                   |                                 |           |
| 3.  |                  |       |                                   |                                 |           |

3. Names and surnames, affiliations of all other co-authors<sup>1</sup>:

1) .....

2) .....

3) .....

4. The corresponding author of the paper:

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5. Title of the paper:

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6. Title and ISSN of the journal:

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<sup>1</sup> In the case of a paper of a scientific consortium, please include the name of experiment and the team members supervising the preparations of the publication.

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7. A brief description of the Warsaw University of Technology team’s contribution to the preparation of the paper (up to 100 words):

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Opinion

Committee for Publications recommends/does not recommend granting an award.

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(signature of the Committee’s Chairperson)

Decision

Head of IDUB grants/does not grant the award(s).

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Head of IDUB”.